



GHS Cross Country Track Booster Club
Monthly Meeting Tuesday, August 17th, 2021 @ 6:30 pm
Dunn State Park 28 Pearl Street, Gardner, MA 01440

Agenda

- I. Call to Order**
- II. Approval of Prior Meeting Minutes**
 - A. Monthly Meeting Minutes of June 1st, 2021
- III. President/Treasurer Reports**
- IV. GHS, GMS Coaches Updates/Team Needs**
- V. President's/Board's Appointments**
 - A. Candee Graves to be re-affirmed with an appointment as a Race Director of the Booster Club for a term to expire on July 31st, 2022 (*President/Board Vote Only*)
 - B. Matt McDermott to be re-affirmed with an appointment as a Race Director of the Booster Club for a term to expire on July 31st, 2022* (*President/Board Vote Only*)
 - C. Justice Graves to be appointed as the Clerk of all Committees of the Booster Club for a term to expire on July 31st, 2022 (*President/Board Vote Only*)

Note: Two (2) Vacancies remain available for the GMS Chairperson positions. Any parents interested please contact President Carrie Powers.

- VI. Ongoing Business**
 - A. Wildcat 5k Financial Report Presentation (~J. Graves)
- VII. New Business**
 - A. Re-establishment of the Executive Committee, as described in "*Article VIII - Executive Committee*" of the by-laws (*Board Vote Only*)
 - 1. Appoint Tom Johnson as member of the Executive Committee for a term to expire on July 31st, 2022.
 - 2. Appoint Rachel Johnson as a member of the Executive Committee for a term to expire on July 31st, 2022.
 - 3. Appoint Justice Graves as a member of the Executive Committee for a term to expire on July 31st, 2022.

Note: According to the by-laws the President automatically serves as Advisor of the Executive Committee. The President cannot vote within the Executive Committee.

- B. Authorize the Secretary of the Club to post meeting agendas and minutes on the Booster Club's Website (agendas and minutes will still be sent out via email)
(*General Membership Vote*)
- C. Back-To-School Festival at Watkins Field from 5:00pm - 7:00pm (Discussion, need members to volunteer)
- D. Discussion of Consolidation/Action regarding existing Social Media accounts
(Discussion, with possible *General Membership Vote*)
- E. Discussion of setting-up a possible Car Wash Fundraiser during the Fall of 2021
(Discussion, with possible *General Membership Vote*)
- F. Discussion regarding other fundraising ideas (Discussion, no anticipated vote)

VIII. Member's Comments

- A. General Membership
- B. Justice Graves
- C. Rachel Johnson
- D. Tom Johnson
- E. Coaches
- F. Carrie Powers

IX. Adjournment

Suggested Motions

- I. ~No action suggested~
- II. I make a motion to waive the reading of the minutes of the Monthly Meeting on June 1st, 2021 and to accept them as printed.
- III. ~No action suggested~
- IV. ~No action suggested~
- V. **(Board Motions Only)** See suggested motions as follows:
 - A. I make a motion to appoint Candee Graves as a Race Director of the Booster Club for a term to expire on July 31st, 2022.
 - B. I make a motion to appoint Matt McDermott as a Race Director of the Booster Club for a term to expire on July 31st, 2022*
 - C. I make a motion to appoint Justice Graves as the Clerk for all Committees of the Booster Club for a term to expire on July 31st, 2022.
- VI. See suggested motions as follows:
 - A. I make a motion to accept the Wildcat 5k Financial Report and Presentation written by Candee Graves, our Race Director for the Wildcat 5k, as presented.
- VII. See suggested motions as follows:
 - A. **(Board Motions Only)** I make a motion to appoint the following people as members of the Executive Committee of the GHS XC Track Booster Club, as described in Art. VIII of the by-laws, for terms that will each expire on July 31st, 2022:
 - 1. Tom Johnson
 - 2. Rachel Johnson
 - 3. Justice Graves
 - B. I make a motion to authorize the Secretary of the Booster Club to post and upload the meeting agendas and meeting minutes onto the Booster Club's Website, while still maintaining and requiring they email out the agendas and minutes as described in the by-laws.
 - C. ~No action suggested~
 - D. ~No action suggested~
 - E. I make a motion to authorize ____ to plan, coordinate, and schedule with AutoZone Auto Parts in the City of Gardner and with the Directors of the Booster Club a Car Wash Fundraiser, that shall be held sometime between September 1st, 2021 and October 31st, 2021, with ___ budget allocated for said fundraiser.
 - F. ~No action suggested~
- VIII. ~No action suggested~
- IX. I make a motion to adjourn.



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Attendees:

Members Present: Carrie Powers (President), Sarah Meunier, Candee Graves, Justice Graves (Secretary), Rachel Johnson (Treasurer), Tom Johnson (Vice President)

Advisors Present: Kenneth Pelletier, Michael Lawrence

Minutes

I. Welcome & Introduction

President Powers calls the meeting to order at 6:30pm.

II. President/Treasurer Reports

~None~

III. GHS, GMS Coaches Updates/Team Needs

~None~ (addressed in item IV)

IV. GHS Track & Field Banquet/Celebration

A mixed discussion took place about the combined banquet, district meet, and Wildcat 5k back-to-back dynamic from 06/17/2021 – 06/19/2021.

A discussion took place about either to have games or not, and what to do on Watkins Field considering the food restriction/the want to utilize the field.

It was decided to have games from 5:00-6:00pm, and then awards from 6:00-6:30pm. It will be a Winter and Spring combined ceremony/awards. Donations of water and individual snacks for the event are planned. No objections raised.

An estimate of the amount of persons who would be in attendance was thrown out (possibly 80). Discussions took place about where to get pizza and cupcakes.

A discussion took place that was about not decorating the area for the event, and then focused on determining who would bring which games for the event. The Johnson's offered to bring one of their lawn games.

V. GMS Track & Field/Celebration

The event already took place. The parents independently rented out an ice cream truck and organized it ahead of time to celebrate the occasion.



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VII. Wildcat 5k Update

Candee Graves started a discussion around what sponsors had given what amounts, our expenses and general cash flow (**at this point we have broken-even; anything further is an expected profit**), why we switched from Triangle Timing to getting into a specially modified contract with RaceWire (due to last minute equipment malfunctioning), and a discussion surrounding what remaining expenses are foreseeable.

Several sponsor donations were given to, and received by, Treasurer Johnson for deposit into the relevant accounts.

A discussion took place about the necessity to find more volunteers for the race, and about the set-up of where various resources will be. Candee will send out communications to the Boosters to find more volunteers, as everyone present at the meeting is either participating in the race, volunteering already, or will be away at the State Qualifying Meet, which has a continuation date on that Saturday of the race.

VIII. New Business

~None~

IX. Adjournment

Secretary Graves makes a motion to adjourn. Treasurer Johnson seconds. Motion passes unanimously viva voce at 7:20pm

Respectfully Submitted,

Justice J.H. Graves

Secretary, GHS Cross Country Track Booster Club

Approved on: _____