



GHS Cross Country Track Booster Club
Monthly Meeting Sunday, April 10, 2022 @ 6:30 pm
Bethany Baptist Church 72 Ryan Street, Gardner, MA 01440

Agenda

- I. Call to Order**
- II. Approval of Previous Meeting Minutes**
 - A. Monthly Meeting Minutes of January 31st, 2022
- III. President/Treasurer Reports**
- IV. GHS, GMS Coaches Updates/Team Needs**
- V. Ongoing Business**
 - A. Wildcat 5k Logistics & Planning (Update) (~J. Graves)
 - B. Spring Concession Stands (*General Membership Vote*)
- VI. New Business**
 - A. Award of Turkey Trot Funds to Narragansett Regional School District (*General Membership Vote*)
 - B. Certificate of Partnership to NRSD's XC Teams (~J. Graves) (*General Membership Vote*)
 - C. Annual Scholarship Meeting (*General Membership Vote*)
 - D. Annual Elections for Fiscal Year 2023 (~ J. Graves) (*General Membership Vote*)
 - E. Annual Meeting in May (*General Membership Vote*)
 - F. Spring Track Banquet Planning (*General Membership Vote*)
 - G. All Unexpected Business
- VII. Member Comments**
 - A. General Membership
 - B. Justice Graves
 - C. Rachel Johnson
 - D. Tom Johnson
 - E. Coaches
 - F. Carrie Powers
- VIII. Adjournment**

Suggested Motions

- I. ~No action suggested~
- II. I make a motion to waive the reading of the minutes of the Monthly Meeting on January 31st, 2022, and to accept the minutes as printed.
- III. ~No action suggested~
- IV. ~No action suggested~
- V. See suggested motions as follows:
 - A. ~No action suggested~
 - B. I make a motion to authorize the Club to solicit donations from the public at the Concession Stand Fundraiser for the dates of 04/30/2022, 05/19/2022, 06/10/2022, and 06/11/2022 at Watkin's Field, and for the President and Treasurer of the Club to jointly decide on the budget and petty cash allowance for said fundraiser provided they notify the Club of the agreed upon budget and total amount raised by the Club by the June Monthly Meeting.
- VI. See suggested motions as follows:
 - A. I make a motion to award the Narragansett Regional School District the amount of \$_____ for the exclusive purpose of utilizing said funds for their Boys and Girls Cross Country programs, and to authorize the Club's Treasurer to disperse said funds from the Greater Gardner Turkey Trot account.
 - B. I make a motion to approve the Certificate of Partnership as presented, and for the President to sign, and further to approve the Board of Directors to hold a small ceremony to present the Certificate to the Narragansett Regional School District.
 - C. I make a motion to have the Annual Scholarship Meeting on _____, and for the Board of Directors to organize the location of said meeting.
 - D. Alternate Motions as follows:
 - 1. I make a motion to approve the Annual Election Ballot as presented.
 - 2. I make a motion to remove the ballot questions on the Annual Election Ballot, and to approve the rest of the Ballot as presented.
 - 3. I make a motion to authorize the Secretary of the Club to organize the election such that, on May 1st until the close of ballots at the Annual Meeting, members may electronically and by mail vote.
 - E. I make a motion to hold the Annual Meeting at the Williams Restaurant located at 184 Pearson Blvd., Gardner, MA 01440, and for the Board of Directors to organize the date and agenda of said meeting.
 - F. I make a motion to set a \$_____ budget for the Spring Track Banquet.
- VII. ~No action suggested~
- VIII. I make a motion to adjourn.



GHS Cross Country Track Booster Club
Monthly Meeting Monday, January 31, 2022 @ 6:00 pm
Bethany Baptist Church 72 Ryan Street, Gardner, MA 01440

Attendees:

Members Present: Carrie Powers (President), Tom Johnson (Vice President), Rachel Johnson (Treasurer), Justice Graves (Secretary), Alyssa Zelesky, and Sarah Meunier

Advisors Present: Kenneth "K.P." Pelletier, and Michael Lawrence

Minutes

I. Call to Order

President Powers called the meeting to order at 6:03 p.m.

II. Approval of the Consent Agenda

A. Race Committee Meeting of August 29th, 2021

B. Monthly Meeting Minutes of October 14th, 2021

Secretary Graves moved to approve the Consent Agenda as presented; Treasurer Johnson seconds. So voted unanimously viva voce.

III. President/Treasurer Reports

Carrie Powers gave no report at this meeting. Rachel Johnson discussed what was in the current accounts for the Club.

IV. GHS, GMS Coaches Updates/Team Needs (Moved earlier in the meeting by the President; before Agenda Item II)

Michael Lawrence and K.P. gave updates on the teams. The League Meet is scheduled for Friday, February 4, 2022, but it looks like it will be canceled due to the weather; there is no back-up/rain date for the event, so it will have to be played by ear for the rescheduled date.

Michael Lawrence updated the Club that Athletic Director, Daniel Forte, has scheduled several meets to be hosted at home during the Spring Season. This includes several major ones, but is not limited to:

- o District Class Relays
- o League Meet
- o District Class Meet (A,B,C)
- o Middle School Championships (Privately held meet)

All meets will be held at Watkin's Field. The Middle School Championship is a privately held meet that runs on three successive Fridays in a row. Daniel Forte has secured contracts for all these meets, and is allowing the Club the opportunity to staff and stock a concession stand to make profit at the events. The Club discussed they have time to prepare, but will need to work strategically to cover all these events, plus their regular events. In the case of the Middle School

Championships, one of the Friday's is the Friday right before the Wildcat 5k, so that will take additional planning to execute.

V. Ongoing Business

A. Wildcat 5k Booking (Update) (~J. Graves)

Justice Graves discussed how he had not received confirmation that the Wildcat 5k was booked, and would therefore turn in a new application to the Superintendent's Office before the next meeting.

B. Wreath Fundraiser Report

Rachel Johnson reported that the Poinsetta/Wreath fundraiser did well for its first year. A prize will need to be determined for the two top sellers in the fundraiser.

C. Concession Stand Fundraiser Report

Rachel Johnson reported on the Concession Stand net profits from the Cross Country season, as well as the expended budget.

VI. New Business

A. All Unexpected Items

Rachel Johnson started a discussion on the requirements for the issuance of scholarship checks; she asked if the Club should continue to ask for each recipients transcript in order. Justice Graves found the requirements for the scholarships in the bylaws, stating that a minimum of passing grades and being registered for a second semester are required. There was discussion to possibly amend that section of the bylaws at a later meeting. The Club decided that they would keep the current requirements and not investigate amending the bylaws for that section.

There was discussion about what to do for an Indoor Track celebration/banquet. Michael Lawrence gave the suggestion to do either a joint Indoor/Spring Track celebration in the spring, or to do an athletes only condensed celebration in the next few months for Indoor Track only. It was determined to do an Indoor Track only celebration after school with a limited menu provided by the Club. It was discussed if parents could somehow go this celebration; ultimately it was determined that possibly senior parents would be able to go given the state of the pandemic. There was discussion about gifts for seniors; there are currently both four (4) boys and four (4) girls who are seniors on the teams this year.

K.P. gave an update that the League Meet is being held at Fitchburg High School this Friday, February 4th, 2022 at 4:00 p.m., and that up to two immediate family members could attend for each family at the meet; it was stressed that the meet still might be canceled and moved to an unknown day due to inclement weather.

Discussion came back to the date of the Indoor Track celebrations. Michael Lawrence and K.P. suggested a tentative date of Tuesday, March 1st, 2022, but would follow back up on this.

There was discussion about the large amount of shirts that the Club had accumulated over the years, and what to do with them. It was discussed to possibly sell them as novelties at the concession stands for the track meets over the Spring season.

There was discussion around getting the athletes a gift for the indoor season. Nothing was decided.

The Coaches will follow-up with Daniel Forte to determine the exact dates of the upcoming concession stands that the Club will need to organize.

Alyssa Zelesky asked if there would be a calendar fundraiser. Rachel Johnson stated that – given the amount of concession stands in the spring the Club is about to organize – there is no need for such an additional fundraiser this year.

Discussion came back around to the scholarships, and what date to have students return their scholarship applications to the school so the Club can review them.

Secretary Graves made a motion to keep the date for the return of the Booster Club Scholarship the same day as the majority of the school-wide scholarship, which is anticipated to be early April. Sarah Meunier seconds. So voted unanimously viva voce.

VII. Member's Comments

Sarah Meunier asked the Coaches when the first day of Spring Track is set to start. Michael Lawrence updated the Club that Spring Track practices officially start the closest Monday to Saint Patrick's Day, meaning it will either be March 14th, 2022 or March 21st, 2022 when practices start for the season.

VIII. Adjournment

Treasurer Johnson moved to adjourn the meeting; Sarah Meunier seconds. So voted unanimously viva voce at 7:09 p.m.

Respectfully Submitted,
Justice J.H. Graves
Secretary, GHS Cross Country Track Booster Club

Approved on: _____



Trackxc club <gardnertrackxcsecretary@gmail.com>

Meets

1 message

Carrie Powers

To: Rachel Johnson

, Tom Johnson

Thu, Mar 3, 2022 at 6:54 AM

, Justice Graves

, Justice Graves - GHS XC T&F Booster Secretary <gardnertrackxcsecretary@gmail.com>

Good morning,

It sounds like the banquet went smoothly on Tuesday. Thank you Rachel for making it in time to distribute gifts to the seniors. I received the following dates from Dan for the meets being held at our track.

4/30 - District Relays

5/19 - leagues

6/10 (330-830), 6/11 (11-330) - State MS Meet

We should probably get a meeting for March planned

Carrie

[Show quoted text](#)



GHS Cross Country Track Booster Club

P.O. Box 1274
Gardner, MA 01440

I, Justice J.H. Graves, hereby certify that at the meeting of the Booster Club on April 10, 2022, on a motion duly made and seconded, that the amount of

_____ (\$ _____)

was appropriated from the donations from the Greater Gardner Turkey Trot in 2021 for the Narragansett Regional School District to utilize exclusively for their Boys and Girls Cross Country programs.

The motion passed by a vote of _____ in favor, _____ in opposition, and _____ abstaining.

Certified as to the Appropriation:

Rachel Johnson
Treasurer of the Club

Certified as a True and Accurate Vote, ATTEST:

Justice J.H. Graves
Secretary of the Club

CERTIFICATE OF PARTNERSHIP

This certificate is presented to:

Narragansett Regional School District

2021 Cross Country Teams

For volunteering and participating in the running of the
42nd Greater Gardner Turkey Trot, held on Thanksgiving
morning on Thursday, November 25, 2021.

The Greater Gardner Turkey Trot is a historical race that
raises funds for the Cross Country Teams at both
Gardner Public Schools and Narragansett Regional
School District.



Carrie Powers, President
GHS XC Track Booster Club

**GHS TRACK XC BOOSTER CLUB
ANNUAL NOTICE OF ELECTION
FISCAL YEAR 2023**

The Club Membership shall annually elect officers at the Annual Meeting held in the month of May each year.

The Membership will cast their votes for candidates for the following offices on the Board of Directors:

One President.....1 year
 One Vice President.....1 year
 One Treasurer.....1 year
 One Secretary.....1 year

A plurality is required for a candidate to win an office. No individual may hold two offices at the same time.

The following are the current office holders and a listing if they are eligible for re-election to their current position pursuant to the conditions set by Article VI, Section 2 of the General Bylaws:

Title	Incumbent	Eligible for Re-Election?
President	Carrie Powers	Yes
Vice President	Tom Johnson	Yes
Treasurer	Rachel Johnson	Yes
Secretary	Justice Graves	Yes

Incumbents are required to inform the Secretary – in writing – that they seek re-election to their respective seats. Ballot access will not be automatic. All others seeking candidacy for any ballot. Incumbents seeking election for their same seat shall be designated “Candidate for Re-Election” on the ballot. Candidates should specify how they want their names to appear on the ballot.

All candidates must declare their intent for candidacy no later than Friday, April 29, 2022.

The Secretary of the Club shall furnish a specimen ballot no later than by the end of the day on Saturday, April 30, 2022.

Pursuant to the Article V, Section 4(c), the Membership has the right at the May meeting to increase the number of officers of the Club. In accordance with that, the following ballot question will be on the

Ballot Questions:

1. Shall the Club be allowed to increase the number of its membership on the Board of Directors in accordance with Article V, Section 4(c) of the General Bylaws?

Yes _____ No _____

2. Should Question #1 pass, by what number of members should the Board of Directors be increased?

One (1) Member _____ Two (2) Members _____

A plurality is required for any ballot question to pass.

Sincerely yours,
 Justice J.H. Graves
 Secretary, GHS Track XC Booster Club

BLANK SAMPLE BALLOT



**OFFICIAL BALLOT
ANNUAL ELECTION
GHS TRACK XC BOOSTER CLUB
MAY xx, 2022**

Justin J. M. Graves
SECRETARY

INSTRUCTIONS TO MEMBERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name and address on the line provided and completely fill in the OVAL.

PRESIDENT

1 YR TERM VOTE for ONE

(Write-in)

VICE PRESIDENT

1 YR TERM VOTE for ONE

(Write-in)

TREASURER

1 YR TERM VOTE for ONE

(Write-in)

SECRETARY

1 YR TERM VOTE for ONE

(Write-in)

QUESTIONS

1. Shall the Club be allowed to increase the number of its membership on the Board of Directors in accordance with Article V, Section 4(c) of the General Bylaws?

YES

NO

2. Should Question #1 pass, by what number should the Board of Directors be increased?

ONE

TWO